

H.E.L.P. Honduras AGM

JULY 9, 2017

KELOWNA CREEKSIDE PUB

PRESENT: Mike Balahura, Chris Dysart, Maureen Duncan, Bill Feyer, Richard Kasperski, Heather More, Mandy Hicks, Olivia Johnson, Greg McPhee, Elaine Beaulac, Sharon Dockstader, Cathy Goheen, Elaine Ross, Huck Parfenink, Fred Lindsay, Robin Durant, Andy Griffin, Brenda Balahura

REGRETS: David Morley, Gwen Telling, Chris Chart

AGENDA

1) Introductions

COMMENT: Cathy used to evaluate programs for CRCID and of the 33 she evaluated this one was the BEST!

2) Approval of Agenda: M/S/C Heather/Elaine R as amended

3) Minutes of 2016 AGM - **emailed:** M/S/RECEIVED Maureen/Chris as circulated

4) **Receipt of Financial Statement - emailed M/S/C Heather/Cathy as presented**

- CRA filing are being kept current
- US sponsorships dropped dramatically
- \$75000 goes to Santa Barbera
- Bank charges increased dramatically; new account at CIBC – Castlegar, Victoria and Creston each have 2 signers; charges at CIBC are much higher than KSCU;
- Heather will look into ways that we can keep the fees down as much as possible
- \$25 membership fee - \$1 is the fee and members will be issued a tax receipt for \$24 for miscellaneous donation

5) **President's report**

- Tribute to Ron and Elaine from Honduras; plaque from Tegucigalpa Rotary Club - many thanks
- Huge thank you to the executive and members of the committee
- Truly improving life chances of the students being sponsored – message to sponsors and on club visits
- Formalized sponsorship review process with AYO. Helped build a stronger relationship and was good bonding experience
- Agency agreement re-drafted with NGO and signed. In place for next 5 years. A requirement from CRA. **SEND OUT TO THOSE NOT ON COMMITTEE**
- Summary report sent to all sponsors
- Club visits – 6 done so far; others lined up

- AGM changed to July so timetable can be changed to be more proactive sooner ie: collect money etc
- Need for presentation that can be sent out to clubs – testimonials etc; **SEND OUT LINK FROM UTUBE FOR AYO PRESENTATION**

- Review of sponsorships: meeting with AYO – **as per emailed review of meeting with AYO (attached)**

- Summary report for sponsors – **detailed report emailed to all sponsors (copy of email attached)**

7) **Report of January 2017 Monitoring Visit to Honduras – emailed**

- Heather answered questions
- Lurvin is the AYO staff member responsible for sponsorships and our contact; diligent, careful, hard worker; HELP Honduras pays part of her salary
- One positive is that one woman who makes toys has some of her toys now being sold in high end shops

8) **Report from Harbourside Team on Global Grant for Women and Youth**

- Bill gave some history of the way the grants have worked for the program
- Working on grant #8 – 2 year from RI; funding from Canadian government \$38000
- Maureen and Chris are main sponsors for the global grants
- Harbourside \$12000 + D5080 \$12000 to equal \$122000 with matching funds
- Interview women in Honduras – single most important lesson they learn is how to manage money better so while they may not be earning more they are now able to save as well
- Other programs facilitate how they learn to work better in the family – better family relations – this comes out as important also
- Interconnected umbrella services – the overall wrap around nature of the program is what makes this work
- Economic sustainability – by end of 5 years the amount of money saved in sponsorship fees was more than the value of the grants given over that time period
- Trying to move into more job shadowing/internship (grade 11 & 12) – this will hopefully get past “the wrong side of the tracks” mentality

9) **Report and presentation on Early Stimulation Program Monitoring visit – Mandy/Cathy**

- Photographic presentation throughout meeting
- Early childhood simulation – 3rd phase, report on results of grant ending April 2017; 100 mothers involved; active and engaging and interactive
- Nutrition workshops; sexual health workshops; playful behaviour workshops;
- Focus group of mothers participating in the program – what are the benefits? What will happen after the grant?
- Reviewed financial records and performed some test audits – careful records and good documentation

- MANDY WILL SEND LINK TO PRESENTATION IF WANTED

10) **Election of Officers**

Vice-President: Gwen Telling by acclamation

Secretary: Brenda Balahura by acclamation

Membership Chair: Elaine Beaulac by acclamation

Directors: Sharon Dockstader, Elaine Ross, Chris Chart, Bill Feyer by acclamation

Positions requiring election in 2018 (incumbents)

President -Mike Balahura

Treasurer -Heather More

Directors - Chris Dysart, Maureen Duncan

11) **Societies Act changes requiring review of constitution and bylaws** – Heather

- All societies have to transition to the New Societies Act
- It will not require major changes to constitution and bylaws
- Can be dealt with routinely and just filed but can be dealt with next year – quite straight forward
- Changes need to be moved at AGM – will be done 2018

12) **Goals and Objectives for 2017-18**

- Push to increase total number of sponsorships and dollars/Direction of sponsorships with AYO
 1. Will see students through the program – sponsors want to see “their” kids through to the end
 2. Many sponsors want to sponsor young children and the average age of our sponsored children has increased over last few years – with this projection continuing
 3. As kids finish and we add new ones the preference is to find younger students – need for this to be talking point with AYO director and Board
 4. Staff would like to target job skills for senior students
 5. Need to make sure that there are jobs out there for graduating students – entrepreneurship seems to be the way to go as there are not jobs in the traditional areas available
 6. Educate the sponsors regarding the students and what is happening to them ie: families now have own money/students move.
 7. Donate monthly via CanadaHelps is an option
- Sponsorship rates currently – Make sure sponsors are aware of the current costs
 1. C\$180/primary,
 2. C\$300/secondary Tegucigalpa,

3. C\$150/Secondary Tegucigalpa half year funding,
4. C\$250 Secondary Santa Barbera,
5. C\$350 Vocational/University
6. US sponsorships - US\$ 135 primary, US\$225 Secondary, US\$300 University

- Global Grants
 1. Victoria Harbourside: Women and Youth – 2 year
 2. Kelowna Sunrise: early stimulation/computers/reading comprehension. Mandy is working on this for this year
- Membership fees - currently \$25
- Monitoring trip for Jan/Feb 2018
 1. Last few days of January/early February – Mike and Brenda Balahura, Elaine Ross. Others who are interested contact Mike

13) **New Business**

Discussion about purchase of software for accounting purposes – Heather

- Integrated data base – correspondence, tax receipts, track sponsors, newsletters; allows 10 users; \$35/month; targets Canadian non-profits
- Would save the \$80/year currently being spent on tax receipts
- Research users currently using program and get feedback
- Chris and Heather will email information and refer decision to the Board

Procedure for transfer of securities as sponsorship - Elaine B

- Elaine distributed an information letter
- Will be sent out to sponsors as part of the next newsletter – saves capital gains and tax receipt
- Will be added to sponsorship forms as a payment option

M –Heather : Meeting be adjourned at 3:21pm